COST Action CA17131
The Soil Science & Archaeo-Geophysics Alliance: going beyond prospection

AGENDA
Second Joint Working Group Meeting
Prague, Czech Republic
02-03 (morning)/10/2019

02 October 2019 PARALLEL SESSIONS			
Working Group 1 WG1 leader: Clare Wilson			Minutes: Jörg Fassbinder
Session 1			
09:30	09:35	Update on WG1 Membership, Objectives and Deliverables (Clare Wilson)	Brief overview of specific objectives, tasks and deliverables in WG1
09:35	09:45	Introductions of members present at meeting	Introduction of WG members, the expertise they bring to WG1, and their interests with respect to the SAGA objectives (elevator pitches).
09:45	10:00	Review of actions and GP2 deliverables from Rethymno meeting	• Members update on publications and grant applications relevant to SAGA. Fill https://forms.gle/Pi8GNWGM23Yypx2d9 • Specific review of WG1 actions.
10:00	11:00	SAGA WG1 databases	• Review of web database progress from Database Committee. • Identification of priorities and actions to populate databases.
11:00	11:30	Break	
Session 2			
11:30	13:00	SAGA WG1 reviews	• SAGA Workshop discussion of likely outputs against the WG1 review deliverables. • Discussion of fit against WG1 objectives • Identification of possible gaps.
13:00	14:30	Lunch	
Session 3			

14:30	17:00	Detailed planning of WG1 activities (until the end of GP2 and towards GP3 & GP4)	• How to improve internal WG communications? Write specifications for the website developer. • Database population – agreement of actions, responsibilities and timelines. • Reviews production – agreement of actions, responsibilities and timelines with workshop organisers • Workshop 2 (research grant proposals) ○ Identification of research gaps and priorities ○ Aims and structure of workshop 2. ○ Discussion around facilitation of research grants and member collaborations. • Update Action Plan • Fill Gantt chart • Preparation of WG Meeting report (submission by 17/10/219)

Working Group 2
WG1 leader: Philippe De Smedt Minutes: Mahmut G. Drahor

Session 1: Group overview & updates		

09:30	11:00	**A) General introduction (09.30 – 10.00 - 30 mins)**
		 1. **What**: Presentation of the SAGA>WG2 objectives and deliverables;
		 2. **Who**: updated WG member composition (and presence), overview of collaborators' background;
		 3. **How**:
		  a. Reprise of aims + goals for GP2. General approaches for GP3 (to be finetuned in the afternoon)
		  b. Projects and papers related to SAGA (WG2). Fill https://forms.gle/Pi8GNWGM23Yypx2d9
		
		B) Presentation of WG2 TF progress (10.00 – 11.00 - 60 mins)
		 1. 10 minutes per Tf: presentation of progress followed by 20 minutes of general feedback

11:00	11:30	Break
Session 2: Group overview & updates		

11:30	13:00	**C) Compilation + general perspectives (11.30 – 13.00 - 90 mins)**
		 1. **Reprise Grant Period 2 based on input session 1**
		  a. specific objectives (achieved + ongoing)
		  b. timing
		  c. reprise of remaining tasks in broader time framework (2020-2022)
		  d. prioritisation and sequence of tasks:
		   proposal and discussion
		 2. **Planning Grant Period 3** (04.2020 - 04.2021)
		  a. specific objectives
		  b. timing
		  c. feed into grant period 4
		  d. discussion
		
		 3. **Update Action Plan and complete SAGA's Gantt chart**
		
		 4. **Practical considerations**
		  How to optimize WG2 communication and workflow (pinpoint needs, provide solutions in afternoon session)

13:00	14:30	Lunch
Session 3: Planning		

14:30	17:00	**A) Grant period 3: specific tasks**
		1. **Reprise** of conclusions Session 2
		2. **Concrete action plan** 2020-2022 *Listing of conferences, STSM proposal, workshop & training school ideas;* *Presentation of ongoing initiatives;* *Call for ideas.*
		3. **Future workflow** *How we proceed, on- and offline;* *Tentative meeting schedule* *Reporting(submission by 17/10/219)*
		4. **Any other business**
		5. **Conclusion**

Working Group 3		
WG1 leaders: Jan Horak		Minutes: Julien Thiesson
Session 1: Presentation of WG3, participants and of meeting		
09:30		• Participants overview • Introducing new participants • Introducing external specialists • Person who will take notes for WG report and an update of action plan • Meeting overview
Session 2: Presentation of WG3, participants and of meeting		

		• List of tasks
		      o For GP2
		      o For GP3 and GP4
		 • Brief description of tasks
		      o Goal
		      o State
		      o How does it works with dtb filling (lists of things…)
		      o How does it go with paper / conference preparations

11:00	11:30	Break
Session 3: Brief overview of other activities		
		• STSMs • ITC Conference grants • Projects & publications related to SAGA. Fill https://forms.gle/Pi8GNWGM23Yypx2d9 • Conference activities related to SAGA • Other…
13:00	14:30	Lunch
Session 3: External specialists presentations		
		• Doc. Karel Hron – multivariate statistics – new possibilities for our data • Neural networks and machine learning techniques
Session 4: Discussion inside of WG3 and with external specialists		
		On topics • of WG3 tasks like building new models or research of integration methods • of how to use and integrate new methods presented by external specialists
Session 5: Discussion what should be next steps		
		• For GP2 • For next GP3 and GP4 • Emphasis on SAGA activities o STSMs – also in institutions of external specialists

		▪ Everybody in WG3 should think about this BECAUSE WE DID NOT YET USE ANY!!!
		• As a STSM participant
		• As STSM host organization
		o Potential for integrating new methods into
		▪ Building new model
		▪ Testing new model
		▪ Testing possible new ways of data analysis
		o Potential cooperation in testing research
		▪ What, where, with whom…
		o Planning dissemination
		▪ publications
		▪ conferences
		• Presentations / posters
		• Organizing sessions
		• How to improve internal WG communications? Write specifications for the website developer.

| Session 6: Preparation of GP action plan and meeting report (submission by 17/10/2019) |||
| | | Here we should prepare the plan of the previously discussed matter into form of report material, with emphasis on:
• Accordance with MoU and SAGA objectives and tasks
• Accordance with STSMs, ITC TS and so on plans of action
• Accordance with WG3 action plan from Rethymno meeting
• Reformulation and re-scheduling of existing tasks if necessary
• Creating new tasks in necessary
• Update Action Plan
• Fill Gantt chart |

Working Group 4
WG1 leaders: Sebastiano D'amico   Minutes: Yuval Goren

Session 1		
09:30	10:30	Status of the WG activities Discussion on how to improve internal WG communications Revise the website and write requirements (existing pages & other needs) Members update on publications and grant applications relevant to SAGA. Fill https://forms.gle/Pi8GNWGM23Yypx2d9
10:30	13:00	Revise original WG tasks and define a coordination scheme/strategy to better assist and eventually get involved in the training schools/STSM/ ITCCG and their results. Strategy for dissemination targeting curators/policy makers (e.g. Road Show?) Update on Newsletter plan Disscuss 'Panel meetings', mentoring/forum (with WG1)plans Promotion and coordication of special issue and books Promotion of any material designed by other WGs
13:00	14:30	Lunch
Session 2		
14:30	17:00	Update of GP action plan Fill Gantt chart Preparation of the meeting report (submission by 17/10/2019)

03 October 2019
PLENARY SESSION

9:30	11:00	**Second Joint Working group Meeting (cont)** Update to all MC members on each WG Action Plans & Synergies discussion (WG Leaders), update from the Data Base Committee (Martin Roseveare), Website (Sebastiano D'Amico) & Newsletter (Agnese Kukela)
11:00	11:30	Break
11.30	12:30	Third MC Committee Meeting (see agenda [here](#)) Attendants: MC Members (or substitutes)
13:00	14:30	Lunch
14:30	16:45	Third MC Committee Meeting (cont)
16:45	17:00	Closing