

**COST Action CA17131**  
**The Soil Science & Archaeo-Geophysics Alliance:**  
**going beyond prospection**

**DRAFT AGENDA**  
**4<sup>th</sup> Management Committee Meeting**  
**On-line**  
**01/10/2020 (11:00 CEST)**

To be completed by the vice-chair and circulated to the MC and the COST Association (Science and Administrative Officer)

1. Welcome to participants
2. Establishment of quorum (verification of the presence of two-thirds of the Participating COST Countries in the Action)
3. Adoption of the agenda
4. Approval of minutes and matters arising of last meeting
5. Update from the Action Chair
  - a) Status of Action: start and end dates of Action, participating COST countries, participating NNC/IPC institutions and Specific Organisations (Annex 3- Action Fact Sheet)
  - b) Short Term Scientific Missions (STSM)
  - c) ITC Conference Grants
  - d) Action dissemination
6. Update from the Grant Holder
7. Update from the COST Association, if a representative is present
8. Implementation of COST policies
9. Monitoring the Action
10. Scientific planning



- a) Scientific strategy
  - b) Action Budget Planning
  - c) Dissemination planning
11. Requests to join the Action (COST countries & Institutions in Near Neighbouring Countries, International Partner Countries, and/or Specific Organisations: EU agencies, European RTD Organisation, International Organisations)
12. AOB (Any Other Business)
13. Location and date of next meeting
14. Closing

